

What is a Privacy Notice?

A privacy notice helps your doctor's surgery tell you how it uses information it has about you, like your name, address, date of birth and all of the notes the doctor or nurse makes about you in your healthcare record.

Why do we need one?

Your doctor's surgery needs a privacy notice to make sure it meets the legal requirements which are written in a new document called the **General Data Protection Regulation** (or GDPR for short).

What is GDPR?

The GDPR is a new document that helps your doctor's surgery keep the information about you secure. It's new and will be introduced on the 25th May 2018, making sure that your doctor, nurse and any other staff at the practice follow the rules and keep your information safe.

What information do we collect about you?

we only collect the information we need to help us keep you healthy – such as your name, address, information about your parents or guardians, records of appointments, visits, telephone calls, your health record, treatment and medicines, test results, X-rays and any other information to enable us to care for you.

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How do we keep your information private?

Everyone at the surgery has been trained to make sure your information is kept secure and only shared with others who help look after your healthcare.

Can I look at my health record?

Yes, if you want to see what is written about you, you have a right to access the information we hold about you, but you will need to complete a Subject Access Request (SAR).

If you are between 13 – 16 years old, you may be able to do this without a Parent or adult with parental responsibility. The Doctor may need to talk to you first to check you understand what it means to look at your health record.

What do I do if I have a question?

If you have any questions, ask a member of the surgery team or your parents or adults with parental responsibility. Or you can:

- Contact the practice's data controller. GP practices are data controllers for the data they hold about their patients
- Write to or ask to speak to the Practice Manager – Fiona Nikitik

The Data Protection Officer (DPO) for Colwall Surgery is: Paul Couldrey, PCIG Consulting Ltd and is available via email: couldrey@me.com or Telephone: 07525 623939

What if you are not happy about how we manage your health information?

We really want to make sure you're happy, but we understand that sometimes things can go wrong. If you or your parents or adults with parental responsibility are unhappy with any part of our data-processing methods, you can complain. For more information, visit ico.org.uk and select 'Raising a concern' or contact the ICO via:

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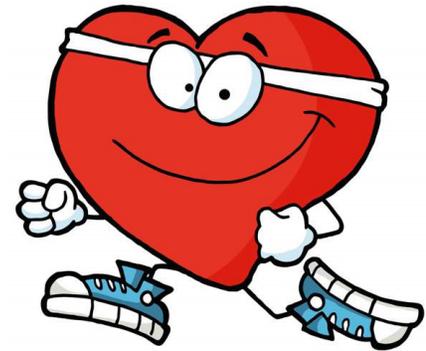
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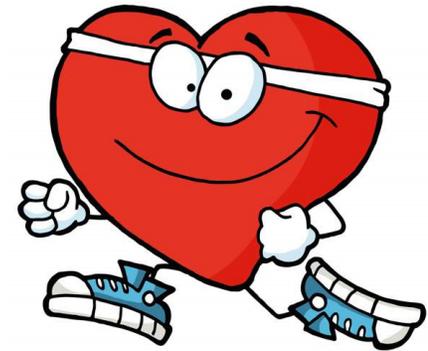
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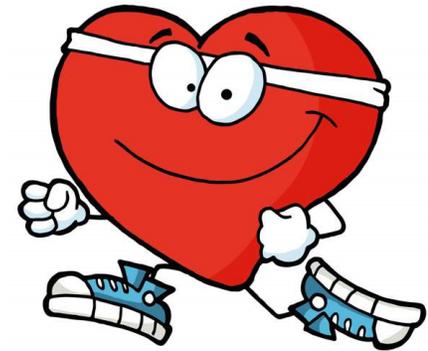
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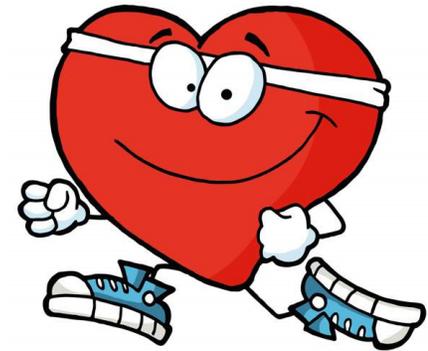
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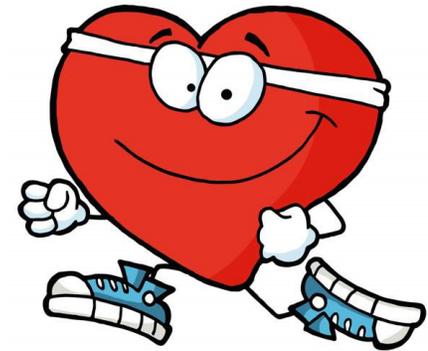
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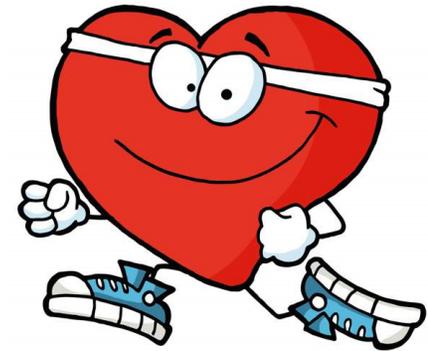
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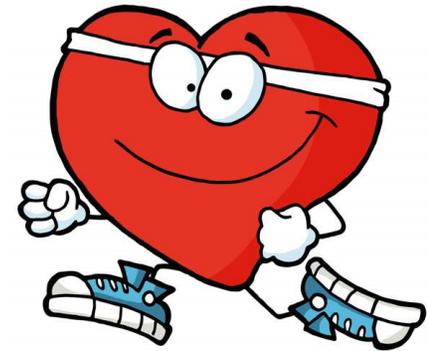
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Telephone: 01625 545745

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COLWALL SURGERY
PRIVACY INFORMATION LEAFLET
FOR CHILDREN



Dr Sarah Newey
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Malvern
Worcestershire
WR13 6QJ

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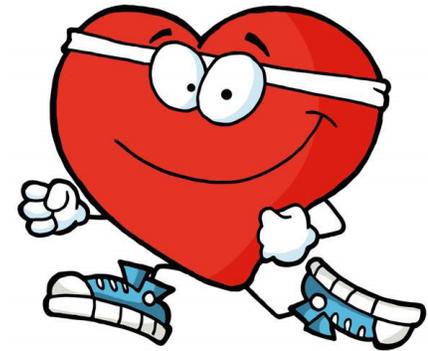
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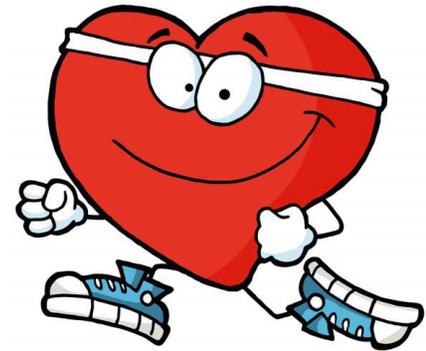
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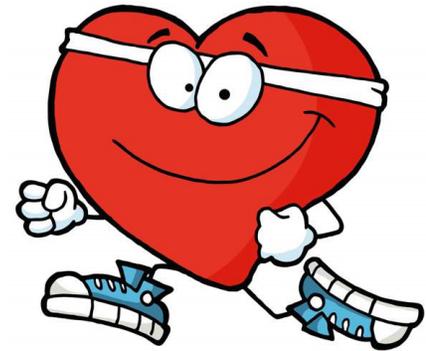
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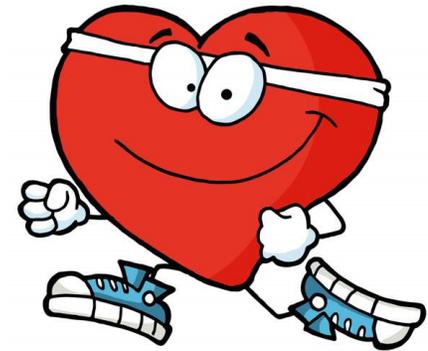
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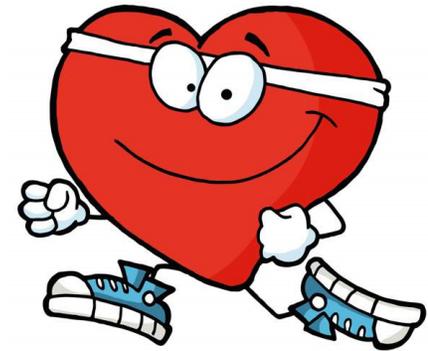
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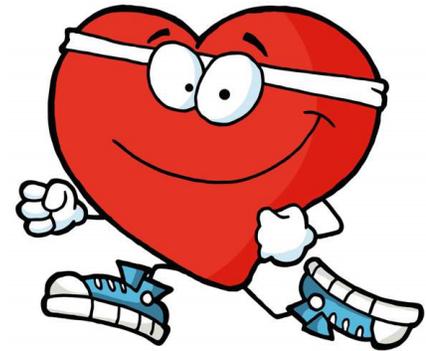
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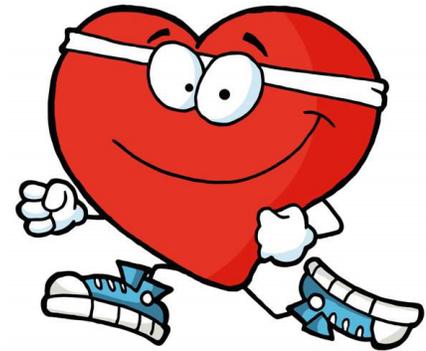
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The Data Protection Officer (DPO) for Colwall Surgery is: Paul Couldrey, PCIG Consulting Ltd and is available via email: couldrey@me.com or Telephone: 07525 623939

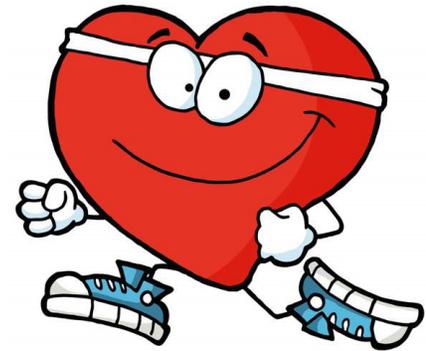
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We really want to make sure you're happy, but we understand that sometimes things can go wrong. If you or your parents or adults with parental responsibility are unhappy with any part of our data-processing methods, you can complain. For more information, visit ico.org.uk and select 'Raising a concern' or contact the ICO via:

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Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545745

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COLWALL SURGERY
PRIVACY INFORMATION LEAFLET
FOR CHILDREN



Dr Sarah Newey
Colwall Surgery
Stone Drive
Colwall
Malvern
Worcestershire
WR13 6QJ

Tel: 01684 540323

Web: www.colwallsurgery.co.uk

What is a Privacy Notice?

A privacy notice helps your doctor's surgery tell you how it uses information it has about you, like your name, address, date of birth and all of the notes the doctor or nurse makes about you in your healthcare record.

Why do we need one?

Your doctor's surgery needs a privacy notice to make sure it meets the legal requirements which are written in a new document called the **General Data Protection Regulation** (or GDPR for short).

What is GDPR?

The GDPR is a new document that helps your doctor's surgery keep the information about you secure. It's new and will be introduced on the 25th May 2018, making sure that your doctor, nurse and any other staff at the practice follow the rules and keep your information safe.

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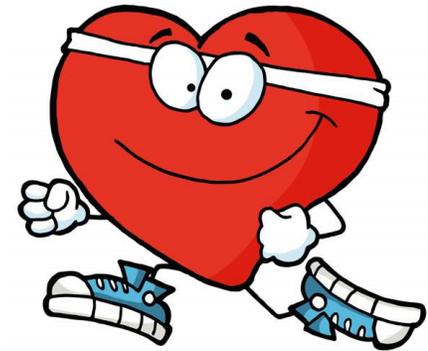
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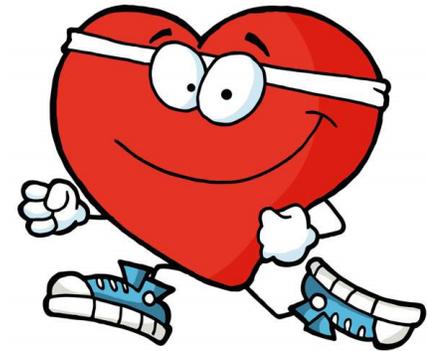
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